

Tender document related to the Tender Notice published in Daily _____ dated:
for Printing & supply of various stationary items.

Name of the tenderer/ firm : _____

Registration No.: _____

Tin No. _____ GST No. _____

CDR No. _____ for Rs: _____

VAT clearance certificate ending June,2017 attached (Yes/No)

The Principal,
Govt. Degree College,
Bijbehara.

Subject: Printing & supply of Stationary Items.
Ref. : NIT No. 8675 published in Daily Brighter Kashmir etc. dated: 04-11-2017.

Sir,

I submit my quotation for the printing and supply of stationary items strictly as per mentioned specification / Terms and conditions as follows:

S.No	Name of the Item	Specification	Quantity	Rate
01	Newsletter	As per sample (20 leaves)	100	
02	Prospectus cum two-leaf admission form	As per sample (20 leaves excluding title cover & Admission form)	1400	
03	File Cover	As per Sample	2000	
04	Provisional Cum Character Certificates	Containing 100 certificates With counter foil (as per sample)	20 Books	
05	Envelope (Small)	As per sample	2000	
06	Participation Certificate	(multi Color) As per Sample	5000	
07	Admission Register (Big Size)	As per sample containing 80 leaves	10	
08	Coupon Books of various Denominations (Rs.5,10, 15, 20)	As per sample	15 Books each	
09	Cloth Binding of ledgers/ Admission forms etc.	100 forms per Register	Minimum 60 ledgers	
10	Cloth Binding of ledgers/ Admission forms etc.	50 forms per Register	Minimum 60 ledgers	

Note: Rates quoted on any format other than above shall not be considered.

Certificate:

I do certify that I have checked in detail all samples and quote my rates strictly for the quality specified above. I further assure to make the supply/ execute the job strictly as per sample within one month.

Signature of tenderer with seal

Ph. No. _____